

SSAIC

Saskatoon Sexual Assault
& Information Centre

Welcome!

You are officially registered for an SSAIC-facilitated First Responder to Sexual Assault training session.

A confirmation email should arrive in your inbox shortly. If you do not receive it please check your spam/junk mail folder. If it does not automatically appear within the hour, please contact SSAIC at 306-244-2294 to confirm your registration.

A welcome email with all the necessary information will be sent to you one week prior to your training date.

Cancellation and Refund Policy

If the registrant is unable to attend the training for whatever reason, they may substitute (after notifying SSAIC) someone else from their organization or institution. Where the registrant is unable to substitute their seat or attend a different training date *within the SSAIC fiscal year (April 1 – March 31)* then the following cancellation/refund policies will apply:

- Registrations cancelled more than **10 business days** before the scheduled training date will be refunded the registration fee less \$50.
- Registrations cancelled less than **5 business days** before scheduled training date will not be eligible for refund.
- If the registration is rolling over from one fiscal year to the next, a \$50 administration fee will apply.

Certificates of Completion policy: A Certificate of Completion will be issued by facilitators at the end of training day 2, only to those participants who have completed the full two days of First Responder to Sexual Assault and Abuse Training, and the course evaluation.

Updated: January 2019